

# Community Climate Grants

*Towards Zero Carbon Cumbria*



## Guidance on developing a safeguarding policy

Safeguarding children and vulnerable adults, and indeed all of us, is of vital importance for all grant holders. It is important that you consider what steps that your organisation can take to ensure that you are acting to prevent any potential harm coming to children or vulnerable adults involved in your activities, and what you will do if anything takes place which must be referred to the authorities. National Lottery guidance for grantholders asks that all organisations have a safeguarding policy and procedures in place which are proportionate to their activities. This is something which could be developed as you grow if you are just starting out and establishing a new organisation.

Depending on the project / activities that you propose you must ensure that you have a suitable policy and relevant procedures in place e.g. children or vulnerable adults interacting with adults at a busy stall / repair café may be at less risk than those involved in a youth project without parental supervision. You might want to think about:

- How vulnerable adults and children are likely to interact with your group
- What procedures will you follow for reporting suspicions and incidents
- What might the implications for individuals involved be
- Whether any of your group members have specialist knowledge about safeguarding and which organisations might be out there to support any individuals who are subject to harm
- How you will promote information about keeping children / vulnerable adults safe, and make sure that all your trustees / volunteers are aware
- What safeguarding procedure you will take into account when recruiting staff and volunteers?

Further guidance and support to develop your policy and procedures can be found in a number of places, including through the Cumbria Sustainability Network Coordinator via [communityfund@cafs.org.uk](mailto:communityfund@cafs.org.uk).

Please take time to read through [National Lottery Community Fund – Policy for grantholders | The National Lottery Community Fund \(nlcommunityfund.org.uk\)](#) and their expectations on the development of a safeguarding policy and procedures.

They list a number of organisations which you can go to for advice, but you can also get in touch with Cumbria CVS for help. They have a number of template policies on their website: [Development | Cumbria CVS](#) and also hold regular training sessions for groups wishing to build their knowledge and effectiveness in this area.

You may also wish to consult [Cumbria Safeguarding Children Partnership : Cumbria County Council](#) for more information about how to make statutory referrals for child protection.

